



SERVO FIDUCIARY SERVICES
(PTY) LTD - Reg. no 2012/025413/07

Conserve & Preserve

WHO ARE WE

Servo Fiduciary Services is a trust company situated in the Northern Suburbs of Cape Town with clients nationally. We specialise in the setting up of trusts, management of trusts, drafting of Wills and administration of deceased and insolvent deceased estates. The directors are Brenton Ellis, Herman Bester and Eric Jordaan.

Gerrie Kachelhoffer was a previous director but sadly passed away in January 2014. His contributions and skills offered to the business will be sorely missed.

More about our directors

Brenton is the founding director of Servo Fiduciary Services. His experience includes drafting of Wills, management of trusts, estate planning and extensive experience in the administration of estates. This exposure was gained thru his employment with various trust companies and before starting up Servo Fiduciary Services, he was Head of Estates for the Western Cape and Free State Regions at Sanlam Trust Limited. Brenton also served as the Secretary of the Fiduciary Institute of Southern Africa, Western Cape Region and he was also the Chairperson of the region in 2010 and 2011. Brenton successfully completed his Post Graduate Diploma in Financial Planning from the University of Stellenbosch's Business School. Herman started with his full-time studies at Stellenbosch University in 1991 and received a B.Comm (Management Accounting) degree on 8 December 1993. During 1994 he earned an average of 71% for an Honors degree in Financial Accounting and received a B.Comm Honors degree on 13 December 1994. During 1994 he lectured accounting to students at the University of Stellenbosch. Herman also completed his thesis on the application of the modern portfolio theory ("MPT") in respect of share trading and investment portfolio management. During his articles he was registered as a student at UNISA and he received an Honors degree in Accounting, B.Compt Honors on 23 April 2001. He also received a Certificate in the Theory of Accounting from UNISA during the same year.

Eric has extensive knowledge of financial planning law, with over twelve years financial services industry experience. His passion is getting involved in the estate planning of clients and ensuring the proper use of Trusts and other estate planning tools to achieve the client's goals. He previously managed the legal team of a large financial services business which was responsible for providing legal advice to financial planning businesses, as well as assisting with product development and corporate legal requirements of the company. During his financial services career he - was also employed as a Senior Legal Advisor at various institutions during which time he spent his time assisting financial advisors and their clients in estate planning and the legal aspects of other financial planning areas. Eric holds a BA LLB, an LLM in Tax and an Advanced Post Graduate Diploma in financial planning. He is a member of the Financial Planning Institute and an admitted attorney.



Director: Brenton Ellis ■ Postgraduate Diploma in Financial Planning

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Combined we have more than 40 years' experience in the fiduciary industry and our experience includes the following:

- Drafting of Wills;
- Setting up of Inter Vivos and Testamentary Trusts;
- Administration of the Inter Vivos and Testamentary Trusts;
- Estate planning;
- Administration of deceased and insolvent deceased estates

Experience in the administration of estates includes the following types of estates:

- Farming operations;
- Business – one-man business concerns, companies, closes corporations, etc.;
- Buy and Sell Agreements;
- Redistribution agreements;
- Complicated estate duty matters;
- Capital Gains Tax;
- Foreign assets;
- Income tax;
- Maintenance claims for minors, as well as spouses;
- Various aspects of litigation;
- Complicated negotiations and settlements in respect of estate issues;
- Litigation and claims in estate where we are not attending to the administration.



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OUR SERVICES

- Wills.
- Estate planning.
- Trusts.
- Administration of deceased estates.

1. SERVICES RELATING TO WILLS

Service

Servo Fiduciary Services offer the following services:

- Drafting of Wills.
- Amendments to Wills.
- Auditing of Wills.
- Filing of Wills.
- Offshore Wills

Costs

- Drafting - R500.00.
- Amendments - The first two are free of charge, thereafter R200.00 per amendment.
- Auditing To be negotiated.
- Safe keeping Free

2. ESTATE PLANNING

Service

Estate planning, which not only takes care of the client's wishes but also the practicality thereof.

In this regard we specifically examine aspects such as –

- Estate duty.
- Capital gains tax.
- Agreements of sales/purchases.
- Loan agreements.
- Trusts.
- Executor's fees.
- Implementation and execution of the plan.



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Costs

This will be negotiated with the client, depending on the complexity and needs.

3. SERVICES RELATING TO TRUSTS

Service

Inter Vivos

Drafting, amendment and registration of Inter Vivos Trust Deeds. Auditing of trust deeds and reconciliation with the Will.

Costs

- Drafting - R3 500.00
- Auditing - R1 500.00

Testamentary

Management of Testamentary Trusts, which includes –

- Determination of financial requirements;
- Monthly payments to beneficiaries;
- Protection and growth of capital;
- Distribution of capital to eventual and vested beneficiaries;
- Compliance;
- Income Tax requirements.

Secretarial Services

The current practice is that Trustees charge fees for the management of trusts in accordance with the asset value; this can be up to 1% per annum of the asset value. In addition, an initiation fee of 1.5% of the asset value is charged. Our services are independent advice and assistance to clients by way of –

- Ongoing objective advice.
- Opening and managing bank accounts – all payments, debit orders and statements;
- We negotiated zero bank charges for trusts and call account interest rates;
- Accounting services;
- Quarterly meetings/telecons;
- Drafting of Minutes;
- Drafting of Resolutions;
- Implementation of decisions;
- Correspondence with the Master of the High Court;
- Correspondence between trustees and auditors;



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Costs

A fixed monthly fee will be negotiated depending on the complexity and needs, payable monthly or annually.

4. ADMINISTRATION OF DECEASED ESTATES

Testamentary and Non-resident Estates

Service

Effective administration of estates by expert personnel. Practical assistance and advice to your clients during the administration process, which includes the following

—

- Negotiated executor's fees;
- Zero bank charges on the estate's bank account account;
- Estate funds will be invested in the estate's bank account at call account rates;
- Personal liaison with the Masters' and SARS offices;-
- No post is sent to the Master, it is hand delivered and collected;
- Privacy of the client's information;
- Personal service with the necessary empathy to the heirs;

Costs

As negotiated in the Will or otherwise, up to a maximum of 3.0% of the gross estate asset value. The Estate Act currently provides that a fee of 3.5% may be charged on the gross estate assets.

PARTNERS

We have many strategic partners assisting with issues such as offshore trusts, offshore Wills and litigation experts. One of these partners is Lester Aldridge Solicitors in Bournemouth, England.

GUARANTEE

It is of the utmost importance for us at Servo Fiduciary Services that you and your client have a relationship of trust with us. We can assure you of honest and expert assistance with your fiduciary needs and guarantee that you retain your clients at all times.



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CONTACT DETAILS

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